

## **Board Meeting Minutes from February 10, 2011**

### **Members**

Present: Pat Meek, President; Scott Jones, Vice President; Mary Christy, Secretary; Jim Penney; and Danny Staedtler, Web Manager

Absent: Dick Geil, Treasurer; and Carroll Marty, Green Space Manager

### **Call to Order/Approval of Minutes**

The meeting was called to order at 5:00 p.m. The January 13, 2011, Board Meeting minutes were approved.

### **Treasurer's Report**

In Dick Geil's absence, Pat Meek presented the January 2011 financial report. In addition to the invoices listed on the financial report, a bill to pay Danny Staedtler \$xxx for web site administration was approved by the Board.

### **Green Space Report**

No report.

### **Old Business**

#### **Annual Audit**

Lisa Shen has indicated an interest in completing the audit. She will meet with Dick Geil to review the responsibilities involved in the audit. The Board delegated authority to Dick to determine an appropriate fee for services.

#### **Distribution of NHA Directories**

Pat Meek will visit with Fidella Marty to see if Welcome Committee members would be willing to distribute the directories to homeowners in the spring. Phone numbers and e-mail addresses will be updated at the same time, if possible.

### **New Business**

#### **2011 Dues Collection Process**

Board members shared comments from homeowners regarding the electronic dues collection process used this year. Some homeowners indicated they didn't receive the e-mail notifications, likely due to several reasons. The Board approved continuing "green method" following a motion by Jim Penney and second by Scott Jones. Homeowners will be notified of annual dues using the following methods/schedule:

- e-mail notice to all homeowners in early November and December with details on how to set payment up as an automatic transfer from their financial institution

- reminder mailing to all homeowners who have not paid their dues in early January
- entrance signs will be erected in November reminding homeowners that annual dues must be paid in January to avoid a \$5/month late fee

### **Grant Money Options**

City of Ames Neighborhood Improvement Program Grant (up to \$5000) applications are due March 1. Jim Penney will work with Carroll Marty to develop and submit a request.

Operation Relief offered through Alliant Energy has not identified the locations for this year. Scott Jones will monitor this program.

### **2011 Event Dates**

- Garage sale dates are May 14 and August 20
- Annual social will be July 13

### **Adjourn**

The meeting was adjourned at approximately 5:55 p.m.