

Northridge Homeowners' Association

March 2019 Board Meeting Agenda

Date: Monday, March 11, 2019 @ 5:15 PM

@ Northridge Village – Ground floor meeting room

- 1) Call meeting to order
- 2) Approval of minutes from the January 2019 Annual Board Meeting
- 3) Treasurer's Report
 - a) Review of financial reports /January - March 2019
 - b) Review and approval of new invoices
 - c) HOA Dues update
- 4) Green Space Manager's Report
 - a) Update on green space projects
 - b) Future green space projects
- 5) Old Business
 - a) 2510 Ridgetop Fence Application Update
 - b) Snow drainage concern from Valley View Circle
 - c) 2714 Valley View Circle Ice Removal
- 6) New Business
 - a) Mailbox stand change- 2427 Ridgetop Circle
 - b) Sidewalk snow removal near North 40
 - c) Request from 3002 Evergreen Circle to add trees to a green space area
 - d) Meeting date and time for Next Meeting
- 7) Adjourn

**Northridge Homeowners' Association
Board Meeting Minutes
11 March 2019**

Members Present:

Cristin Diekmann, President
Ron Frantzen, Vice President
David Farrell, Treasurer
Amanda Winters, Secretary
Dick Geil, Member at Large
Don Wolter, Member at Large

Call to Order/Approval of Minutes:

The meeting was called to order at 5:18 p.m. The previous board meeting (January 2019) minutes were approved following a motion by Dick Geil that was seconded by Don Wolter.

Treasurer's Report:

The treasurer's report was presented by David Farrell, which is summarized below;

- Lisa Shen, a Northridge resident, will conduct the annual financial audit later this month. Farrell will send her the Association's bank statements, budget spreadsheets and checkbook stubs.
- January Financial Report:
 - Credits totaled \$x.xx:
 - \$x.xx in 2019 Dues deposits
 - \$x.xx in Dividends
 - Debits totaled \$x.xx:
 - Arthur's Mowing, Final 2018 Invoice: \$x.xx
 - Carroll Marty, Green space maintenance: \$x.xx
 - Three (3) Bayberry Pond electrical reimbursements (\$xx each): \$xx
 - Danny Staedtler, annual web hosting fee for association website and 100-ft measuring tape (for use with lot pin finding) reimbursement: \$x.xx
 - Interest earned on Certificate of Deposit account: \$x.xx
- February Financial Report:
 - Credits totaled: \$x.xx
 - \$x.xx in 2019 Dues deposits
 - \$x.xx in Dividends
 - Debits totaled: \$x.xx
 - Interest earned on Certificate of Deposit account: \$x.xx
- Total balance of all accounts as of February 28, 2019 was \$x.xx:
 - Checking account \$x.xx
 - Business Share account \$x.xx
 - Certificate of Deposit account: \$x.xx
- Farrell reported that 48 houses still have not paid their 2019 dues, though he expects that there may be some payments in the P.O. box. In the last month, he has notified all of the homeowners who were late on their dues; he emailed all of the homeowners for which he has an email address and sent letters via US mail to everyone else.
- The treasurer's report was approved following a motion by Ron Frantzen that was seconded by Geil.

Green Space Report: No updates.

Old Business:

- 2510 Ridgetop Fence Application Update - Still pending (due to weather); Chris Brinkmeyer handling contact with the resident.
- 2714 Valley View Circle Ice Removal - The Association received an email from the resident requesting that the snow and ice in front of their home be removed. As there was a couple of inches of snow and ice on the road there, Cristine Diekmann spoke with the resident and contacted the City of Ames. She reported that she was informed by the City that that area is the responsibility of the City and they

checked it out (warmer temperatures over the next few days also helped melt the snow and ice). Homeowners are responsible for their own driveway and apron. The Association is responsible for paths. It was also mentioned that homeowners should discuss with their neighbors the need to break up ice and snow away from storm drains near their homes to help water drain efficiently as the snow melts due to warming temperatures and impending rains.

New Business:

- Mailbox stand change - The homeowner at 2427 Ridgetop Circle would like to update her mailbox; she has not decided if she wants to paint/stain it or completely replace it. The board would like to get a better idea of what she would like to do, including a photo of a proposed new stand. While there are no set guidelines regarding mailboxes, the board does want to maintain standardization of them throughout the neighborhood. Diekmann will get more information from the homeowner about their plans and also let the homeowner know that Carroll Marty can build a new one, at a reasonable cost, that is the same size and shape of the old ones.
- Sidewalk snow removal near North 40 - In the past, this has been taken care of by the Coopers (residents within the neighborhood), but the board recommended that we should set up an agreement with them to pay for their company's services, to maintain fairness and transparency on both sides. Diekmann will contact Matt Cooper to inquire about such an agreement.
- Request from 3002 Evergreen Circle to add trees to a green space area - This is pending due to weather; Diekmann will walk the property when the weather is warmer to get a better understanding of the homeowner's plans.

2019 Board Member Contacts:

President: Cristin Diekmann, xxx-xxx-xxxx
Vice President: Ron Frantzen, xxx-xxx-xxxx
Treasurer: David Farrell, xxx-xxx-xxxx
Secretary: Amanda Winters, xxx-xxx-xxxx
Member at large: Don Wolter, xxx-xxx-xxxx
Member at large: George Coverts
Member at large: Dick Geil, xxx-xxx-xxxx
Carroll Marty: xxx-xxx-xxxx (Green Space Maintenance)

Next Meeting:

The next meeting will be held on Monday, May 20, 2019 at 5:15 pm at the Northridge Village.

Adjournment:

The meeting adjourned at 6:00 p.m.

Respectfully Submitted,
Amanda Winters, Secretary